

TOP Server V6

License Transfer Procedure









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TOLL FREE: 888-665-3678

GLOBAL: 704-849-2773 FAX: 704-849-6388







License Transfer

The License Transfer mechanism allows you to release a license to us, allowing it to be relicensed on any other machine. You will remove the license on the licensed machine and then you will be entitled to activate the license on a new machine. Nothing is actually transferred between these two PC's. The process simply frees your Activation ID for re-use. Our online process is set up so that you can go online one time to release the license and get your new Activation response file if you have access to both PC's. You can also release the license, then simply license the new PC at a later time following the licensing instructions.

Note: You will need to have access to the internet to return the transfer file. This may be done on a separate machine if needed. We recommend zipping files and transferring them between machines with a USB drive.

Source PC (Currently Licensed)

- 1. To transfer a license Go to Start > All Programs > Software Toolbox > TOP Server 6 > License Utility
 - a. Alternatively use the Windows Search Feature to open the License Utility by searching for 'License Utility'

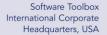


- 2. Select the licenses you wish to transfer. To transfer multiple use shift+click or ctrl+click to select the licenses.
- 3. Click Transfer
- 4. You will now see a screen that will show you the selected licenses. Click **Save to File ...**

Click 'Save to File...' to generate the Transfer Activation File. This file must be returned as part of the transfer process to the vendor's licensing website. Once successfully returned, product activation can be initiated on a new Host Machine.



Click to view vendor's support information.











5. This is your **Transfer Request File** and you will need to upload it to our online registration

Online Registration & Return

- 1. Online Registration: You do not need to do this on the same PC the TOP Server is installed on, but you do need to have your Transfer Request File from the Source PC (where the license was installed) and you can register the New PC at the at the same time if you have the Request File from the new PC (Destination PC). Go to the Transfer License web page.
- 2. Select Top Server version 6
- 3. Choose your Transfer File click Next
- 4. Verify and Confirm your license details then click Unregister
- 5. You are now free to register the TOP Server V6 license on another machine.

Destination Computer

- 1. Install the TOP Server V6 from the download file or from the CD
 - a. Skip this if the TOP Server V6 is already installed
- 2. Go to Start > All Programs > Software Toolbox > TOP Server 6 > License Utility
 - a. Alternatively use the Windows Search Feature to open the License Utility by searching for 'License Utility'

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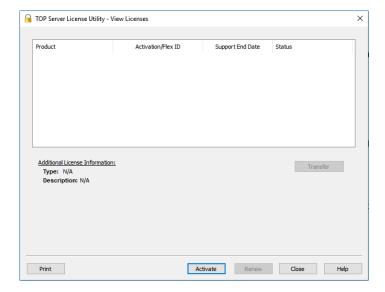








3. Click Activate



4. Choose I have one or more software Activation IDs



You may notice that the License Utility has changed from Version 5 to Version 6. Now you can enter more than one Activation ID at a time. You also may notice that your machine name auto-populates. We recommend you do not make changes to the machine name as this helps us verify your machine in case of a hardware malfunction or failure.

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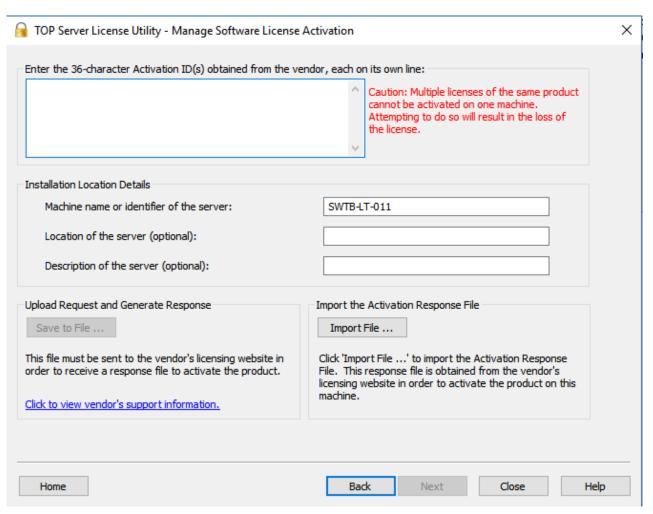
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5. Enter your Activation ID's (one per line)

Enter the 36-character Activation ID(s) obtained from the vendor, each on its own line:

af8e8072-bba0-49aa-9562-9de1f4cd472f
0b0c7921-4da9-4de7-98d0-5841a86e50cc

Caution: Multiple licenses of the same product cannot be activated on one machine.
Attempting to do so will result in the loss of the license.

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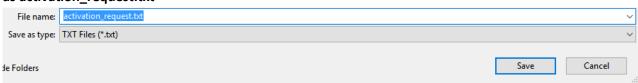
6. Add in extra location information regarding your license.

Installation Location Details				
Machine name or identifier of the server:	SWTB-LT-011			
Location of the server (optional):	Main Office			
Description of the server (optional):	Test Server 11			

7. Click Save to File

Upload Request and Generate Response				
Save to File				
This file must be sent to the vendor's licensing website in order to receive a response file to activate the product.				
Click to view vendor's support information.				

Please save this file in a memorable location – you will need it later. By default it will save as activation request.txt



If you do not have internet access move the activation_request.txt file to a USB stick and move to a computer that does have internet access. It is important to note that the activation_request.txt file must be generated from the machine that the TOP Server will be running on.

8. Now, open a web browser and go to http://registration.softwaretoolbox.com

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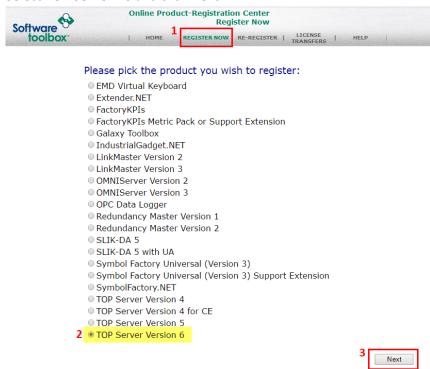






9. Click Register Now

10. Select TOP Server V6 and click Next



HOME REGISTER NOW RE-REGISTER LICENSE TRANSFERS HELP P: 1-888-665-3678 (US) or +1-704-849-2773 (Global), F: +1-704-849-6388 148A East Charles Street, Matthews, North Carolina, USA 28105 © Copyright Software Toolbox, Inc. 1996-2013, All Rights Reserved Worldwide.

11. Select who this product is being registered for



The following 4-step process will guide you through the registration of your product:

I would like to register software for:



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Software Toolbox International Corporate Headquarters, USA 148A East Charles Street Matthews, NC 28105 USA www.softwaretoolbox.com









12. Fill out the contact details

Software	Online Product-Registration Center Register Now	
toolbox.	HOME REGISTER NOW RE-REGISTER LICENSE HELP	

Step 1 of 4

Who is the End User?

The following end-user should receive Technical Support:

First Name:	
Last Name:	
Company:	
Email:	
Telephone:	
ck	Ne

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13. Upload the Activation Request file and click Lookup.

Software	Online Product-Registration Center Register Now			
toolbox	HOME REGISTER NOW RE-REGISTER LICENS TRANSFE			
Step 2 of 3	Upload Request File			
	Choose File activation_request.txt Lookup	Where do I find Request file?		
Use the following box to record information about this installation for your own tracking purposes. We have already pulled information from your requrest file to get you started. We highly recommend that you leave the default comments present, and simply add additional information if you desire. In the event that you lose/forget a license, we can read back these notes to you in order to figure out which license was lost. Notes:				
Back		Next		

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Software Toolbox International Corporate

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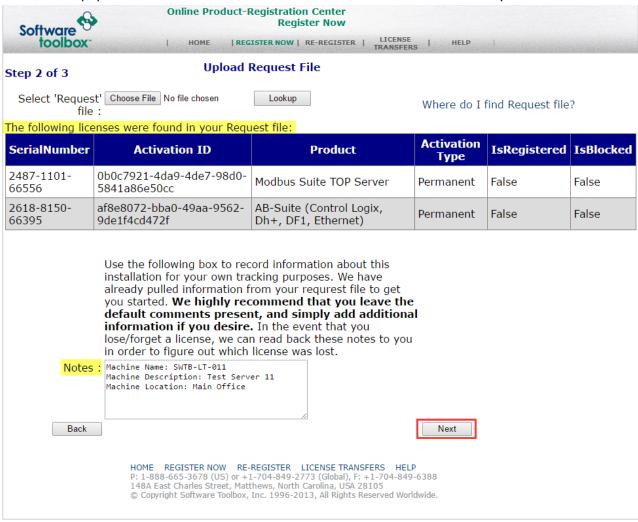






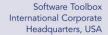


14. Once you press lookup your Activation ID details will load. You will also notice that the Notes section auto-populates from the Installation Location Details from the License Utility



- 15. In the next step you will be asked to verify and confirm the details and license you provided. Then click **Register**
- 16. Now you may click Download File





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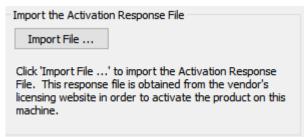








- 17. Return to the License Utility. If you are using a machine with no internet access save the downloaded file on a USB stick and bring it back to the TOP Server machine.
- 18. Now you will click **Import File** and select the file that you received from our registration website.



19. Once the file is imported, registration is complete.

Activation Complete Congratulations! This product has been successfully activated. Click Next > to view the license details for this computer.



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