



TOP Server V6

Activation and Licensing Procedures – No Internet Access

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Introduction

The following document outlines the proper procedure for registering and re-registering the TOP Server V6. Included is a discussion on the changes in the procedure from licensing version 5 to the new version 6, as well as a quick reference of all the data that will be required for registration, namely where it comes from and for what it will be used. This is followed by a step-by-step explanation on how to: register your new TOP Server V6, upgrade from V5 to V6, transfer your license, and re-register your license.

Information Needed

In order to successfully complete any of the procedures outlined in this document you will need several pieces of information. This section will discuss what information you will need and where to find it.

All Support

- **Serial number:** is a unique number and will never change. You can use it to find your Activation ID and Emergency ID from the registration site, so you don't have to enter in this number by hand. It can also be used to find your Activation ID if it is lost and to determine the expiration of your maintenance period. So, keep it in a safe place.

Software Licensing/Registration

- **Serial number:** is a unique number and will never change. You can use it to find your Activation ID and Emergency ID from the registration site, so you don't have to enter in this number by hand. It can also be used to find your Activation ID if it is lost and to determine the expiration of your maintenance period. So, keep it in a safe place.
- **Activation ID:** is provided to you in the email response you receive from Software Toolbox upon ordering the TOP Server V6 product or on the front of the CD case.
This ID will be used in two places: it will need to be entered in the TOP Server V6 licensing utility, as well as on the website during the registration process. If you do not have the Activation ID during the registration process, it is possible to retrieve this number by using the serial number (also given to you in the email) to look up your Activation ID. **If you**





currently have a V5 Activation ID that is current on support you will need to go here to upgrade it to a V6 Activation ID

- **Emergency ID:** is used if your License is lost and you are not able to transfer it. You can then use your Emergency ID to create a temporary License to get up and running right away. You activate this in the same way as the Activation ID. This will give us time to get you a new Activation ID for the same Serial Number or release the old Activation ID to be registered again.
- **Request file:** is generated in the License Utility when you enter and save your Activation ID. This file will be necessary to complete the online registration process.
- **Response file:** will be available for download after the online registration has been completed. This file will then be uploaded into the License Utility in order to complete the licensing process.

Software License Support Renewal

- **Support Renewal File:** To update your support you will click renew and import the file we sent you upon support renewal.

Hardware Licensing

- **Hardware Key License File:** is available by clicking on the link provided in step 2 of the Registration and Installation Instructions section of the Software Toolbox Product Delivery email for the hardware key purchase.

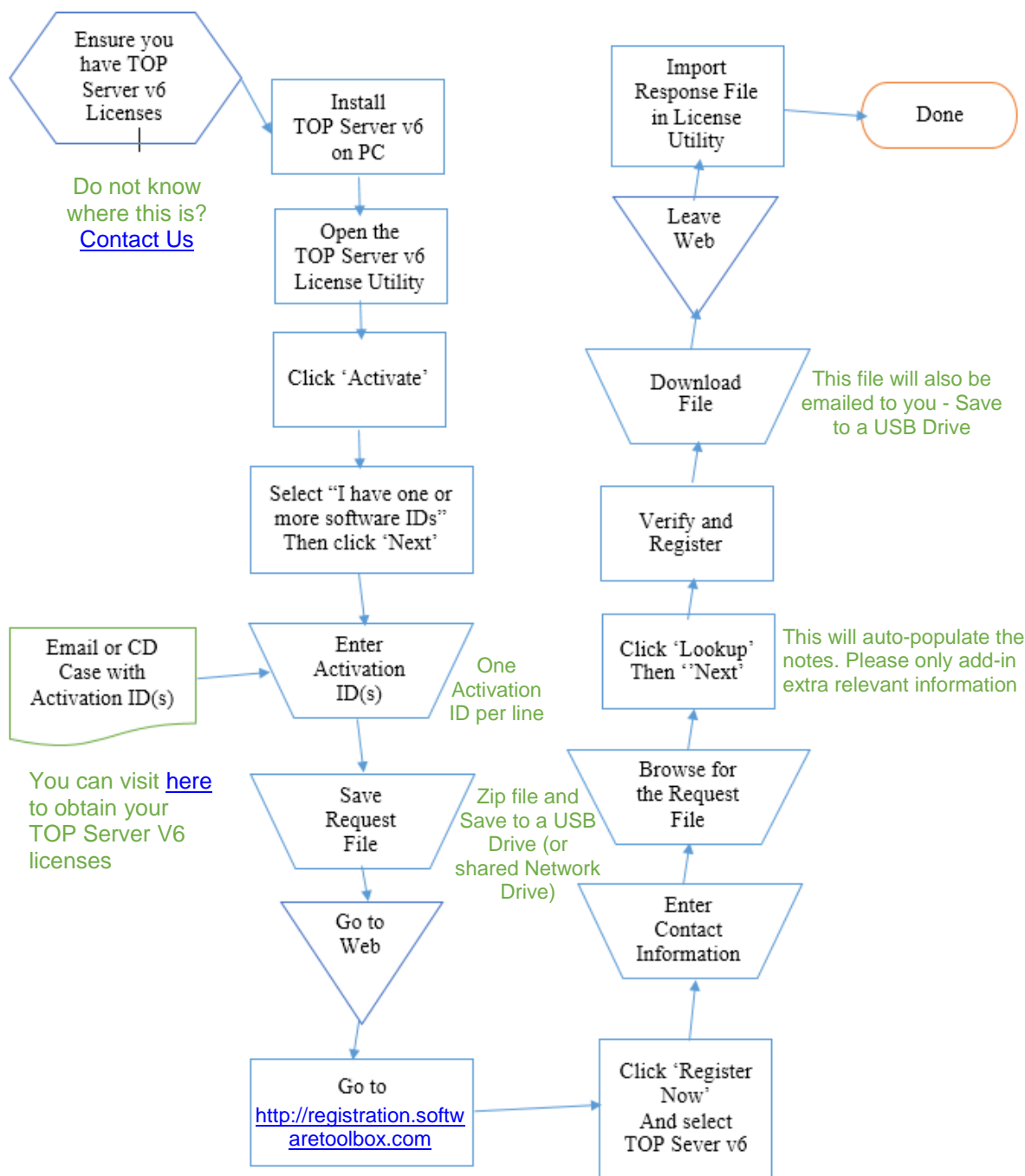
Hardware License Support Renewal

- **Hardware Key ID:** will be necessary to complete Support Contract Renewals. This number can be found on the back of the hardware key and also in the Software Toolbox Delivery of Product email. In the Software Toolbox Software Delivery email, the "Maintenance/Support expires" item will tell you for how long your current support contract will be valid.



Licensing TOP Server V6

TOP Server Licensing Process without Internet Access



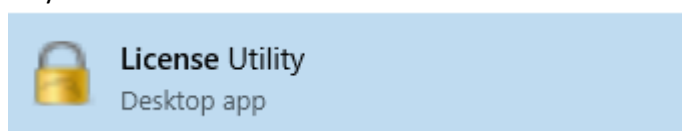


Licensing Steps and Detailed Instructions – Software License

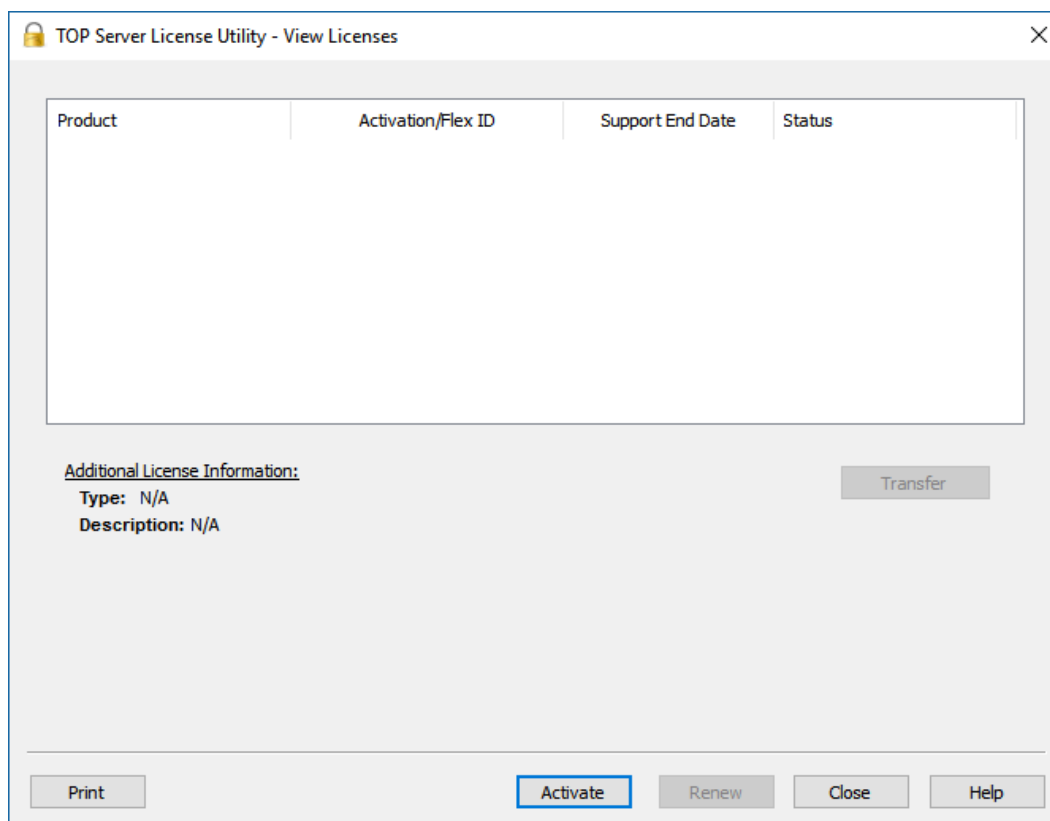
Note: We recommend ensuring you have your TOP Server V6 Activation IDs before continuing here. To obtain these IDs from TOP Server V5 IDs currently on support go [here](#).

Otherwise, please [Contact Us](#) to purchase a license

1. Install the TOP Server V6 from the download file or from the CD
 - a. Skip this if the TOP Server V6 is already installed
2. Go to Start > All Programs > Software Toolbox > TOP Server 6 > **License Utility**
 - a. Alternatively use the Windows Search Feature to open the license utility by searching for 'License Utility'



3. Click Activate




4. Choose **I have one or more software activation IDs**

How would you like to activate?

☒ I have one or more software activation IDs

☐ I have a hardware key license file

You may notice that the license utility has changed from Version 5 to Version 6. Now you can enter more than one Activation ID at a time. You also may notice that your machine name auto-populates. We recommend you do not make changes to the machine name as this helps us verify your machine in case of a hardware malfunction or failure.

 TOP Server License Utility - Manage Software License Activation

Enter the 36-character Activation ID(s) obtained from the vendor, each on its own line:

Caution: Multiple licenses of the same product cannot be activated on one machine. Attempting to do so will result in the loss of the license.

Installation Location Details

Machine name or identifier of the server:

Location of the server (optional):

Description of the server (optional):

Upload Request and Generate Response

This file must be sent to the vendor's licensing website in order to receive a response file to activate the product.

[Click to view vendor's support information.](#)

Import the Activation Response File

Click 'Import File ...' to import the Activation Response File. This response file is obtained from the vendor's licensing website in order to activate the product on this machine.



5. Enter your Activation ID's (one per line)

Enter the 36-character Activation ID(s) obtained from the vendor, each on its own line:

af8e8072-bba0-49aa-9562-9de1f4cd472f
0b0c7921-4da9-4de7-98d0-5841a86e50cc

Caution: Multiple licenses of the same product cannot be activated on one machine. Attempting to do so will result in the loss of the license.

6. Add in extra location information regarding your license.

Installation Location Details

Machine name or identifier of the server:	SWTB-LT-011
Location of the server (optional):	Main Office
Description of the server (optional):	Test Server 11

7. Click **Save to File**

Upload Request and Generate Response

Save to File ...

This file must be sent to the vendor's licensing website in order to receive a response file to activate the product.

[Click to view vendor's support information.](#)

Please save this file in a memorable location – you will need it later. By default it will save as **activation_request.txt**

File name: activation_request.txt

Save as type: TXT Files (*.txt)

Save Folders

Save Cancel

Without internet access you will need to move the **activation_request.txt** file to a USB stick and move to a computer that does have internet access. **It is important to note that the activation_request.txt file must be generated from the machine that the TOP Server will be running on.**

8. Go to a machine with Internet Access and plug in your USB Stick
9. Open a web browser and go to <http://registration.softwaretoolbox.com>





- 10. Click **Register Now**
- 11. Select **TOP Server V6** and click **Next**

Online Product-Registration Center
Register Now

HOME | **1 REGISTER NOW** | RE-REGISTER | LICENSE TRANSFERS | HELP

3 HOME REGISTER NOW RE-REGISTER LICENSE TRANSFERS HELP
P: 1-888-665-3678 (US) or +1-704-849-2773 (Global), F: +1-704-849-6388
148A East Charles Street, Matthews, North Carolina, USA 28105
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- 12. Select who this product is being registered for

Online Product-Registration Center
Register Now

HOME | REGISTER NOW | RE-REGISTER | LICENSE TRANSFERS | HELP

**Click if you are
End User**

**Click if you are a
Systems Integrator or
Registering for
the End User**

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13. Fill out the contact details

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Register Now

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Step 1 of 4

Who is the End User?

The following end-user should receive Technical Support:

First Name:

Last Name:

Company:

Email:

Telephone:

Back

Next

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14. Upload the Activation Request file and click Lookup.

Online Product-Registration Center
Register Now

HOME | REGISTER NOW | RE-REGISTER | LICENSE TRANSFERS | HELP

Step 2 of 3

Upload Request File

Select 'Request' file : activation_request.txt

Where do I find Request file?

Use the following box to record information about this installation for your own tracking purposes. We have already pulled information from your request file to get you started. **We highly recommend that you leave the default comments present, and simply add additional information if you desire.** In the event that you lose/forget a license, we can read back these notes to you in order to figure out which license was lost.

Notes :


Back

Next

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- Once you press lookup your Activation ID details will load. You will also notice that the Notes section auto-populates from the Installation Location Details from the License Utility



Online Product-Registration Center
Register Now

HOME | REGISTER NOW | RE-REGISTER | LICENSE TRANSFERS | HELP

Step 2 of 3
Upload Request File

Select 'Request' file :
No file chosen
Where do I find Request file?

The following licenses were found in your Request file:

SerialNumber	Activation ID	Product	Activation Type	IsRegistered	IsBlocked
2487-1101-66556	0b0c7921-4da9-4de7-98d0-5841a86e50cc	Modbus Suite TOP Server	Permanent	False	False
2618-8150-66395	af8e8072-bba0-49aa-9562-9de1f4cd472f	AB-Suite (Control Logix, Dh+, DF1, Ethernet)	Permanent	False	False

Use the following box to record information about this installation for your own tracking purposes. We have already pulled information from your request file to get you started. **We highly recommend that you leave the default comments present, and simply add additional information if you desire.** In the event that you lose/forget a license, we can read back these notes to you in order to figure out which license was lost.

Notes :

Machine Name: SWTB-LT-011
Machine Description: Test Server 11
Machine Location: Main Office

HOME REGISTER NOW RE-REGISTER LICENSE TRANSFERS HELP
P: 1-888-665-3678 (US) or +1-704-849-2773 (Global), F: +1-704-849-6388
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- In the next step you will be asked to verify and confirm the details and license you provided. Then click **Register**
- Now you may click **Download File** – save this file to your USB Stick and bring back to the TOP Server machine



Online Product-Registration Center
Register Now

HOME | REGISTER NOW | RE-REGISTER | LICENSE TRANSFERS | HELP

Your registration was successful!!!

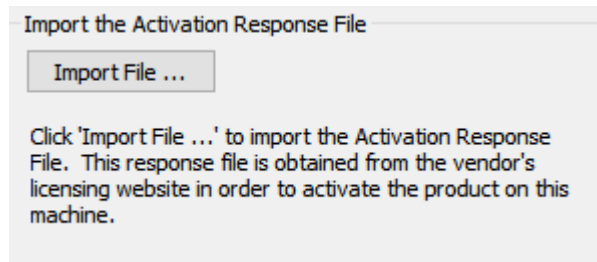
Please click on 'Download File' button below to download the file.
please download the response file by clicking on "Download File" button and save it now. This file is required to activate your license.

NOTE: If you plan on moving this license file between machines using email or a usb key, we recommend you zip it first to prevent possible corruption.

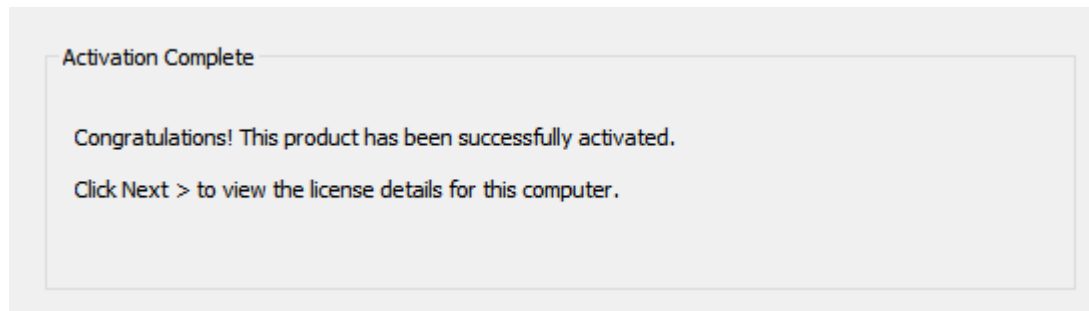




18. Return to the license utility. Make sure you have access to the downloaded file from the previous step
19. Now you will click **Import File** and select the file that you received from our registration website.



20. Once the file is imported Registration is complete.



Hardware Key Licensing

Please go to this document link for detailed instructions: [TOP Server V6 Hardware Key License Instructions](#)

